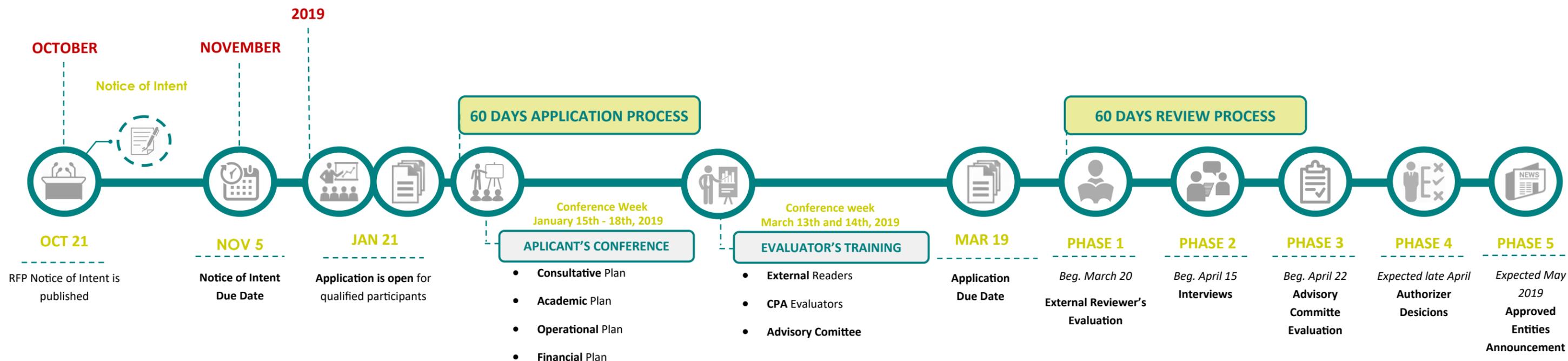


## EVALUATION PROCESS CHARTER SCHOOL OFFICE 2019-20



### TECHNICAL ASSISTANCE CALENDAR FOR APPLICANTS

#### *Applicants for 2019-20 FY*

- PRDE offered technical assistance on general aspects related to the application platform, how to apply through it, how to upload required documentation and access questions contained in the application and ensure a successful and timely submission.
- Other general and specific aspects related to the proposal were discussed in depth (ex. Food Services, Special Education, how to perform a significant consultation activity, Human Resources, academics, among others). Presentation materials and other tools were shared with all participants.

#### *Technical Assistance Program for Applicants 2018-19*

- Entities participating in this program were also invited to the sessions held for new applicants where the general and specific topics of the application were discussed. They didn't receive the specifics about the platform, since they're not required to use the platform to re-submit their applications.
- PRDE also invited all entities participating in this program the 4th, 5th and 6th of February to individual meetings where discussion was directed towards the specifics of each entity's proposal and offered several recommendations on how to strengthen and resubmit for evaluation.

### TECHNICAL ASSISTANCE CALENDAR FOR EVALUATORS

- PRDE will train all evaluators to ensure the understanding, qualification and objectivity during their review process.
- Specialized evaluators, external readers, and advisory committee will receive separate trainings with the specifics on their roles during the evaluation process.